

# DANVERS SHIPPING SPECIFICATIONS

This document supplements the Beckman Coulter Genomics Sample Submission Guidelines: [http://www.beckmangenomics.com/documents/services/danvers\\_sample\\_submission\\_guidelines.pdf](http://www.beckmangenomics.com/documents/services/danvers_sample_submission_guidelines.pdf)  
Please see below for details how samples should be packed and shipped to Beckman Coulter Genomics, Inc.

When shipping samples on dry ice, be sure to comply with the terms of your specific courier and refer to MSDS instructions when handling or shipping any chemical hazards.

If you have any questions about the specifications listed in the outline below, please contact customer service at 800.361.7780

- Beckman Coulter Genomics accepts samples on Monday through Friday 8:30AM to 5:30PM EST.
- No deliveries can be accepted on the weekends.
- Include sample Project Submission Form with all shipments. Shipments that do not include a Project Submission Form will be refused.
- All QuickLane® sample submissions must be received at Beckman Coulter Genomics, Inc. by 10:30am EST. Federal Express overnight delivery guarantees delivery by 10:30am.

Send samples NEXT DAY AIR to:

**Beckman Coulter Genomics  
Attention Genomic Services  
36 Cherry Hill Drive  
Danvers, MA 01923-2575**

**QuickLane® samples:** Pack 2D-barcoded tubes in plastic bags. Tubes may be shipped at room temperature in Federal Express envelopes or equivalent.

**Samples in tubes (excluding QuickLane):** Place samples (while still frozen) in plastic bags. Pack samples on dry ice in a Styrofoam container. Make sure there is dry ice on the top, bottom, and both sides of the samples. DNA shipped as a pellet or in EtOH can be shipped at room temperature.

**Samples in plates:** Pack plates in dry ice in a styrofoam (or other insulated) cooler. Make sure there is dry ice on the top, bottom, and both sides of the plates. If shipping more than 1 plate, wrap plates in aluminum foil and/or vinyl tape so they will not move around during shipment.

Wrapping the plates with lab tape will not be sufficient as lab tape will become brittle and rip when exposed to dry ice.

**Agar lawns:** *All agar lawns received on Friday will not be picked until the following Monday.* Pack agar lawns in a styrofoam (or other insulated) cooler. Plates should not be placed into the cooler immediately after removal from the warm room as condensation will form. Once the plates have cooled to room temperature, place them in the cooler lid side down. Wrap the edges of the lawns in parafilm. Place ice packs in the cooler. Do not place ice packs directly on plates as condensation may leak into the plate. Make sure there are “THIS END UP” arrows on the box.